

**New Mexico Bioscience Authority (BSA) Board of Directors  
Regular Meeting  
July 17, 2020 11:30 am – 1:00 pm  
317 Commercial St. NE, Suite 311, Albuquerque, NM\***

**Meeting Minutes**

**Present:** Richard Larson (Chair), Sheryl Arvizu, Greg Byrnes, David Bushman, Jennifer Gifford, Tom Kieft, Suzanne Quillen, Stuart Rose

**Absent:** Dale Dekker, Ken Prokuski, Immo Hansen, Christos Christodoulou, Myrriah Tomar

**Staff Present:** Ryan Cangiolosi, Sterling Nichols, Sue Prelozni

#	Agenda Items	Board Actions
1.	Call to Order and Confirmation of Quorum	The Chair called the meeting to order at 11:35 am. A quorum was confirmed.
2.	Approval of Minutes of June 19, 2020 BOD Meeting	The Chair asked if there were corrections or amendments to the minutes from the previous board meeting June 19, 2020  <b>MOTION by Stuart Rose</b> <i>Move to approve the minutes of the June 19, 2020 regular board meeting.</i> Seconded by David Bushman and carried without dissention.
3.	Vote to Close the Meeting (roll call vote)	The Chair made a motion to move to Closed Session. The Executive Director called a roll call vote. All board members were called and voted in favor.
4.	Closed Session Discussion of a sole source purchase that exceeds \$2,500 or of the contents of competitive sealed proposals during the contract negotiation process (§ 10-15-1(H)(6))	Meeting moved into Closed Session.

5.	Vote to certify that only the matters described in agenda item 4 were discussed in closed session, and if necessary, final action with regard to those matters will be taken in an open session (roll call vote)	The Chair moved to end the Closed Session and move into Open Session. The Executive Director called a roll call vote. All board members were called and voted in favor.
6.	Adjournment of Closed Meeting	Closed Session adjourned at 12:30 PM
7.	Move to return to Open Meeting	Chair moved to Open Session
8.	Review of Committees' Meeting Calendars	<p>The Chair reviewed the Committee calendars with Board members and Executive Director.</p> <p>Governance Committee – Board discussed the Governance committee meets annually in January. They suggested they meet once before the annual date to review bylaws and decided the committee would meet in November, and address upcoming board positions, before the next Legislative session. Meets annually, more often as needed.</p> <p>Partnership Committee – Committee chair recognized that the committee is in agreement with the proposed schedule to meet Quarterly, on the same day of and before the NMBSA Board regular meetings. Meets Quarterly</p> <p>Development Committee –Committee chair recognized meetings are to be Quarterly and held the same week of the NMBSA Board Regular meetings. Meets Quarterly, more often if needed.</p> <p>Finance Committee – Committee Chair confirmed fixed scheduled dates. Meets Monthly</p> <p>Executive Committee – Committee chair stated the committee would meet in months regular NMBSA board meetings were not held and most likely to not be in quorum: July, November and December.</p>
9.	Review of Arctaris Fund	Executive Director Sue Prelozni explained that the Arctaris fund (out of Boston area) is a \$25 million fund that focuses on Opportunity

		<p>Zones to facilitate in building infrastructure and programs within underinvested zones. New Mexico is a place of interest. Twelve municipalities had responded to the Arctaris survey and received the RFP. The NMBSA is reaching out to Community Readiness cities in New Mexico to discuss their participation in the Arctaris RFP and identify possible collaboration and support to focus on development of Innovation Zone/CR areas. RFP due by September1, 2020. Several officials from various municipalities have been contacted and conference calls are on-going.</p> <p>Chair expressed interest in the fund and that the ideal scenario for partnership with the NMBSA would be for the community to be aligned in community readiness and opportunity zones.</p>
10.	Adjourn	Chair moved to adjourn the meeting.

Respectfully submitted by Sue Prelozni