

**New Mexico Bioscience Authority (BSA) Board of Directors
Regular Meeting**

September 18, 2021 11:30 am – 1:00 pm

317 Commercial St. NE, Suite 311, Albuquerque, NM*

Draft Meeting Minutes

Present: Richard Larson (Chair), Greg Byrnes, Ken Prokuski, David Bushman, Myrriah Tomar, Dale Dekker, Immo Hansen, Jennifer Gifford, Tom Kieft, Suzanne Quillen, Stuart Rose,

Absent: Sheryl Arvizu, Christos Christodoulou

Staff Present: Ryan Cangioli, Sterling Nichols

Public Present: Richard Draper, Sally

#	Agenda Items	Board Actions
1.	Call to Order and Confirmation of Quorum	The Chair called the meeting to order at 11:48 am. A Quorum was confirmed via roll call.
2.	Ratification of Vote taken after conclusion of closed portion of the September 11, 2020 Board of Directors Meeting	Chair Larson read the following legal opinion: Based on a technical misunderstanding, a public link to the Zoom session was not available following the closed session meeting. To ensure that the vote following the conclusion of the closed session meeting at the September 11, 2020 meeting is conducted in a manner that allows members of the public to view the vote, we have been advised to hold a public vote at the September 18, 2020 board meeting to ratify the vote taken on September 11, 2020 following the conclusion of the closed session. Board members would thus be able to cast their vote in a publicly available session to ratify (i.e. affirm) the vote they cast on September 11, 2020 concerning the certification of the limited matters discussed in closed session and the consensus statement of the board. Board members are free to vote not to ratify their prior vote and the minutes of the September 18, 2020 meeting would simply reflect that vote. In accordance with the New Mexico Court of Appeals' decision in <i>Kleinberg v. Bd. of Educ. of Albuquerque Pub. Sch.</i> , 1988-NMCA-014, ¶¶ 23-24, 107 N.M. 38, 751 P.2d 722, holding a prompt public meeting and conducting a ratification vote remedies the technical misunderstanding from the September 11, 2020 meeting.

		<p>Chair Larson called a roll call vote to ratify the vote in open session of the special meeting.</p> <p>A roll call vote of all board members was called. With five in the affirmative, one in opposition, four abstentions and three absent. The vote was as follows: (Arvizo – Absent, Bushman – Abstain, Byrnes – Abstain, Christodoulou – Absent, Dekker – Affirm, Gifford – Affirm, Hansen – Abstain, Kieft – Absent, Larson – Affirm, Prokuski – Affirm, Quillen – Affirm, Rose – Oppose, Tomar – Abstain)</p>
3.	<p>Approval of Minutes:</p> <ul style="list-style-type: none"> August 21, 2020 BOD Meeting 	<p>Chair Larson called for a motion to approve the August 21, 2020 BOD meeting minutes. Upon a motion by Greg Byrnes and a second by Suzanne Quillen, the Chair called for a roll call vote.</p> <p>A roll call vote of all board members was called with 10 in the affirmative, zero in opposition and three absent. The vote was as follows: Arvizo – Absent, Bushman – Yes, Byrnes – Yes, Christodoulou – Absent, Dekker – Yes, Gifford – Yes, Hansen – Yes, Kieft – Absent, Larson – Yes, Prokuski – Yes, Quillen – Yes, Rose – Yes, Tomar – Yes</p> <p>Stuart Rose interrupted the meeting asking to discuss an item that was not on the noticed agenda. Mr. Rose said that the Bylaws allowed for the immediate removal of the board chair and president and asked for immediate vote for removal. The chair indicated that item was not on the noticed agenda and said he would confer with legal counsel on the proper handling of the item. Mr. Rose asked several times if the chair would agree to place the item on the next meeting agenda and the chair agreed to confer with legal counsel on the proper handling of the request.</p>
4.	Chair's Report	<p>Three items the board will address moving forward for the current and upcoming year:</p> <ol style="list-style-type: none"> 1) Commence search for Executive Director Position 2) Temporary replacement of Strategy & Policy Director position in which position will be vacated beginning January 1, 2021 until November 1, 2021

		3) Temporary coverage of executive director administrative activities of the NMBSA will be covered by Strategy and Policy Director and Program Specialist.
5.	Community Readiness	<p>Ryan Cangioli gave status of current Community Readiness initiatives:</p> <p><u>Rio Rancho</u> - Currently has 2 Community Readiness Zones in Sandoval county located near 1) Sandoval County Regional Medical center, 2) Presbyterian Medical center. The team in Rio Rancho is working on scoring the zone near Sandoval Regional Medical Center.</p> <p><u>Santa Fe</u> - has received Community Readiness packet with 1 Community Readiness zone</p> <p><u>Clovis</u> – Currently involved with Actaris funding initiative but has expressed interest in Community Readiness once initiative is completed</p>
6.	Executive Director Position	<p>Board sentiment is to preserve the Executive Director position with temporary coverage if possible amid budget cuts and state's projected budget report in November 2020. A permanent search for the position would be sought once current Bylaws are updated and amended by the board of directors with added agreements possibly executed with UNM HSC. Coverage for the position will be temporarily covered with UNM HSC staff.</p> <p>Chair Larson called for a motion to approve process of forming a subcommittee of the board (Richard Larson, Suzanne Quillen, Sheryl Arvizu, and David Bushman) to review and recommend updates to the Bylaws working with legal counsel to reflect current state of organization and to recommend additional agreement with UNM, if needed. After this, a new executive director search will be initiated. Coverage of the executive director position will be assigned to current UNM HSC staff who are assigned with NMBSA duties, in the interim. Upon a motion by Ken Prokuski and a second by Immo Hansen, the Chair called for a roll call vote:</p>

		<p>A roll call vote of all board members was called with 11 in the affirmative, zero in opposition and two absent. The vote was as follows: Arvizo – Absent, Bushman – Yes, Byrnes – Yes, Christodoulou – Absent, Dekker – Yes, Gifford – Yes, Hansen – Yes, Kieft – Yes, Larson – Yes, Prokuski – Yes, Quillen – Yes, Rose – Yes, Tomar – Yes</p>
7.	Strategy & Policy Director Position	<p>Strategy and Policy Director position will be key in handling state governmental affairs and relations. However expected budget cuts from the state could possibly affect the ability to hire temporary coverage. The state’s projected budget will not be available until the first week of November.</p> <p>Chair Larson called for a motion to approve continued discussion on how to cover the duties of the Strategy and Policy Director with temporary coverage. Upon a motion by Ken Prokuski and a second by Immo Hansen, the Chair called for a roll call vote.</p> <p>A roll call vote of all board members was called with 10 in the affirmative, zero in opposition and three absent. The vote was as follows: Arvizo – Absent, Bushman – Yes, Byrnes – Yes, Christodoulou – Absent, Dekker – Yes, Gifford – Yes, Hansen – Yes, Kieft – Yes, Larson – Yes, Prokuski – Yes, Quillen – Yes, Rose – Yes, Tomar – Yes</p>
8.	Board discussion of Legislative Strategy	<p>Ryan Cangioli is currently compiling a list which will assist in engaging legislators for the upcoming 2021 session.</p> <p>Chair Larson called for a motion to approve for the board to continue monitoring probable budgets cuts, while developing a strategy at upcoming meetings, since there are probable budget cuts which will be more evident in the revenue projections published in November. Preserving funding is a priority as the NMBSA is linked to the Governor’s three appointed Centers of Excellence which is funded through New Mexico Higher Education Department. Upon a motion by Stuart Rose and a second by Ken Prokuski, the Chair called for a roll call vote.</p>

		<p>A roll call vote of all board members was called with 10 in the affirmative, zero in opposition and three absent. The vote was as follows:</p> <p>(Arvizo – Absent, Bushman – Yes, Byrnes – Yes, Christodoulou – Absent, Dekker – Absent, Gifford – Yes, Hansen – Yes, Kieft – Yes, Larson – Yes, Prokuski – Yes, Quillen – Yes, Rose – Yes, Tomar – Yes)</p>
9.	Finance Committee Report	<p>Board Approved the following items:</p> <ul style="list-style-type: none"> ▪ <u>Current expenses and Invoices</u> <p>Chair Larson called for a motion to approve all current expenses and invoices (April 2020 – August 2020). Upon a motion by Stuart Rose and a second by David Bushman, the Chair called for a roll call vote.</p> <p>A roll call vote of all board members was called with 10 in the affirmative, zero in opposition and three absent. The vote was as follows:</p> <p>Arvizo – Absent, Bushman – Yes, Byrnes – Yes, Christodoulou – Absent, Dekker – Absent, Gifford – Yes, Hansen – Yes, Kieft – Yes, Larson – Yes, Prokuski – Yes, Quillen – Yes, Rose – Yes, Tomar – Yes</p> <ul style="list-style-type: none"> ▪ <u>MOU agreements with Arrowhead innovation Fund and High Desert Discovery District (HD3)</u> <p>Chair Larson called for a motion to approve MOU agreements with Arrowhead Innovation Fund and High Desert Discovery District (HD3). Upon a motion by Stuart Rose and a second by Ken Prokuski, the Chair called for a roll call vote.</p> <p>A roll call vote of all board members was called with 10 in the affirmative, zero in opposition and three absent. The vote was as follows:</p> <p>Arvizo – Absent, Bushman – Yes, Byrnes – Yes, Christodoulou – Absent, Dekker – Absent, Gifford – Yes, Hansen – Yes, Kieft – Yes, Larson – Yes, Prokuski – Yes, Quillen – Yes, Rose – Yes, Tomar – Yes</p> <ul style="list-style-type: none"> ▪ <u>Acceptance of September financial statement</u>

		<p>Chair Larson called for a motion to approve September financial statement. Upon a motion by Stuart Rose and a second by Ken Prokuski, the Chair called for a roll call vote.</p> <p>A roll call vote of all board members was called with 10 in the affirmative, zero in opposition and three absent. The vote was as follows: Arvizo – Absent, Bushman – Yes, Byrnes – Yes, Christodoulou – Absent, Dekker – Absent, Gifford – Yes, Hansen – Yes, Kieft – Yes, Larson – Yes, Prokuski – Yes, Quillen – Yes, Rose – Yes, Tomar – Yes</p>
10.	<ul style="list-style-type: none"> September 11, 2020 Special Closed Session Meeting 	<p>Chair Larson called for a motion to approve the amended September 11, 2020 Special Closed Session meeting. Upon a motion by Ken Prokuski and a second by Immo Hansen, the Chair called for a roll call vote:</p> <p>A roll call vote of all board members was called. With 10 in the affirmative, zero in the negative and three absent the vote was as follows: Arvizo – Absent, Bushman – Yes, Byrnes – Yes, Christodoulou – Absent, Dekker – Absent, Gifford – Yes, Hansen – Yes, Kieft – Yes, Larson – Yes, Prokuski – Yes, Quillen – Yes, Rose – Yes, Tomar – Yes</p>
11.	Adjourn	<p>Chair Larson called for a motion to adjourn meeting at 12:53pm. Upon a motion by David Bushman and a second by Suzanne Quillen, the Chair called for a roll call vote:</p> <p>A roll call vote of all board members was called. With 10 in the affirmative, zero in the negative and three absent the vote was as follows: Arvizo – Absent, Bushman – Yes, Byrnes – Yes, Christodoulou – Absent, Dekker – Absent, Gifford – Yes, Hansen – Yes, Kieft – Yes, Larson – Yes, Prokuski – Yes, Quillen – Yes, Rose – Yes, Tomar – Yes</p>

Respectfully submitted by Ryan Cangioli and Sterling Nichols